

CANOEING VICTORIA BOARD MEETING
MINUTES
Tuesday 16th March 2010
Gary's House

1. MEETING OPENED

The meeting opened at 8.10pm

Gary Flanigan – President (GF)
Tom Hirschoff – Chair (TH)
Richard Howard – Independent Director (RH)
Sharon Swoboda – Executive Officer – Co (SS)

2. APOLOGIES

Tony Coventry. – Independent Director (TC)
Andrew Coutts – Independent Director (AC)
Andrea Boothroyd – Executive Officer – Co (AB)

3. Minutes of Previous Minutes

Motion: “That the minutes of the previous meeting be accepted”
Moved: TC Seconded GF

4. Action items from previous meeting

5. President's Report

No Presidents report.

6. Strategic Areas

- a) Training, Education and Safety
Refer Board Report
- b) High Performance
Refer Board Report

Resolved: “That the Board will reiterate the support for the TID program initially based at the Carrum Water Sports Centre with strong support from the Patterson Lakes Canoe Club”

Action: GF to draft position statement to be published on the web site.

- c) Membership Services

As of February, we are currently 4% down in membership and revenue down by \$4000.

Motion: That the membership fees increase as per the attached membership form. (Full adult increased to \$85).

Moved RH Seconded GF

Motion: That club affiliation fees for 2010-11 remain the same as 2009-10

Moved RH Seconded GH

Motion: That a new member class be created for “Discipline Volunteers” with membership free. Limited to Volunteers nominated by their Discipline.

Moved RH Seconded GH

- d) Club Development
Refer Board Report

- e) Community Development
Refer Board Report
- f) Non-competitive – Active Paddling Member Development

Motion: Catherine Gardiner-Gaskin be employed on a commission basis (30%) to source cash sponsorship for the Paddling Victoria web site payable within 30 days of receipt of the cash.

Moved: GH Seconded TH

- g) Competition Development

Motion: Decreasing the discipline support fees to cover off the administration overheads as “Audit Fees (\$5000), Insurance fees (\$4000) and bank fees (\$1500).

Motion Deferred pending a full budget analysis.

Action: SS and RH to discuss further and present back to the board.

Motion: The Board accepts the nomination for Matt Webster as Chair of Slalom Technical Committee

Moved. GF seconded RH

Motion: The Board accepts the nomination for Graham Hobbs as secretary for the Slalom Technical Committee.

Moved: GF seconded RH

- h) Corporate Governance

Motion: “That, in light of a revised quote from QBE Insurance, the Board confirm its decision from the last Board meeting NOT to insure the CV Office furniture/equipment

Moved GF seconded RH.

Action: AB to review fire insurance only.

Finance

RH provided a commentary on the finances and some of the issues that were found and fixed when the accounts were reviewed during March.

- i) Market and Communication
- j) Representation

Action: TC to provide the draft document.

- k) Advocacy

7. General Business

Australian Canoeing outsourcing administration tasks.

Note to the Board that AB has been approached by AC to subcontract some administration tasks and be paid directly by Australian Canoeing

GF passed on his (and the Board’s) congratulations to AB on the work that has been done for the Sprint Discipline.

8. Meeting Closed: 10.45pm

9. Next Board Meeting

Board Strategy Meeting – April 18th – 10am – Westefolds park.

Next Board Meeting 20th April.