

**CANOEING VICTORIA BOARD MEETING  
MINUTES  
Tuesday 17 December 2008  
Gary's House**

**1. MEETING OPENED**

The meeting opened at 7.55

Gary Flanigan – President (GF)  
Tom Hirschhoff – Chair (TH)  
Geoff Hindle - Interested Director (GH )  
Andrew Coutts – Independent Director (ARC)  
Sharon Swoboda– Executive Officer – Co (SS)  
Catherine Gardner-Gaskin (CGG)

**2. APOLOGIES**

Andrea Boothroyd – Executive Officer – Co (AB)  
Richard Howard – Independent Director (RH)

**3. MINUTES OF THE PREVIOUS MEETING**

Motion: “That the minutes of the previous meeting be accepted”.  
Moved: GF Secoded:GH

**4. SRV OLDER ADULTS PROJECT REPORT – CGG**

The older adults project was funded by SRV as part of their grassroots funding that resulted from the Commonwealth games.

The project is a two year project of which we are into the second year. Catherine is working as a project officer since April 2008. The main direction of the project is to conduct a needs analysis of members and non members to ascertain the needs and feedback in relation to our older adults (over 35).

Catherine presented the results of the on-line survey and the perception of Canoeing in the wider canoeing environment.

Perceptions:  
you need to be able to swim  
No skills necessarily required  
Very positive  
Mainly a recreational activity  
Environmentally friendly

Initial contact with Canoeing  
School  
University  
Work activity  
Guides or scouts

A general conclusion regarding the age groups was that the 35 – 65 age group should be the future focus.

The Board discussed many issues regarding the presentation and some strategic directions. The main issue was communication and improving the communication on all levels focusing on the web site.

Action: SS to followup with Chris Alger who is interested in updating the Marathon web site.

**5. PRESIDENT'S REPORT:**

Gary tabled his Presidents report

Action: SS to update on the web site.

**6. FINANCIALS**

**Administration Accounts.**

**Profit and Loss Statements were tabled:**

**30/11/08      Operating Profit of \$59,228.87**

**30/11/08      Balance Sheet Equity - \$83,311**

RH attended the CV office today and closed the 2007/08 accounts, reviewed the depreciation schedule and generally reviewed the accounting methods.

SS provided proposed formats for the project analysis focusing on the Strategic plan focus areas.

**Balance Sheet**

Balance Sheet was tabled.

**Receivables / Payables**

Receivables / payables were tabled.

**7. EXECUTIVE OFFICERS REPORT**

Verbal Executive Officers Report was provided.

**Yarra Descent**

It was suggested that the Yarra Descent be removed from the calendar. GH discussed the option of the Yarra Marra which is a race which runs on the upper race.

Eildon Triathlon

Given the information regarding the interest in cycling.

Nominations for Sprint Committee. Ok to go ahead.

**8. TECHNICAL COMMITTEE'S**

**7.1 Canoe Polo Committee**

No report provided.

**7.2 Flatwater**

No Report provided

**7.3 Wildwater**

**7.4 Marathon**

No Report provided

**7.5 Recreational/Touring**

No Report provided

**7.6 Slalom**

No report provided.

**9. STRATEGY**

No Update

**10. MARKETING**

No Report.

**11. General Business**

Action: Next Meeting Agenda – Communications

Action: Present the next years meeting dates and commitments.

Xmas lunch – Monday 22<sup>nd</sup> December at Westerfolds – to be confirmed

**12. NEXT MEETING**

Jan 20<sup>th</sup>

Meeting Closed: 11.30pm.