



**CANOEING VICTORIA BOARD MEETING  
MINUTES  
Tuesday 17 December 2013  
Canoeing Victoria, Templestowe**

**1. Meeting Opened**

The meeting opened at 7.30pm.

**2. Present**

Gary Flanigan – President (GRF)  
Tom Hirschoff – Chair (TH)  
Lawrie Chenoweth – Independent Director (LC)  
Tony Coventry – Independent Director (TC)  
Richard Lawrence – Interested Director (RL)  
Connie Todaro – Interested Director (CT)  
Andrea Boothroyd – Executive Officer (AB)

**3. Apologies**

There were no apologies.

**4. Identification of additional agenda items ‘for discussion’**

General Business – Murray Quad.

**5. Declaration of conflicts of interest**

No conflicts of interest were declared.

**6. Minutes of the previous meeting**

Motion: “That the minutes of the meeting of 19 November 2013 be accepted”.  
Moved RL. Seconded CT.

**7. Report on actions arising from the previous meetings**

Refer to the Board Action Management document. No issues were raised.

**8. President Report**

No President’s Report was submitted this month.

**9. Finance**

Refer to Finance reports. No issues were raised.

**10. Membership**

Refer to the Membership report. No issues were raised.

**11. Appointment of Independent Directors**

An EOI was received from Ross Armstrong. It was decided to offer Ross the position as an Interested Director rather than an Independent Director.

Action: AB to contact Ross Armstrong to offer him a position as Interested Director.

**12. Good Governance – Role of Directors**

Action from last meeting was for all Board members to review document and email comments to TC. TC has not received any comments so this item was postponed to the next meeting.

Action: AB to email Role of Directors document to RL.

**13. NSW Waterways Guide**

The Board confirmed that there is value in having a national waterways guide for canoeists and that CV would be interested in having a representative on a national steering committee.

Action: AB to follow up on AC's 'Paddle Pathways' to see if it still exists.

Action: Using the NSW Waterways Guide Business Plan as a starting point, RL to prepare proposal on what Canoeing Victoria would like to see in a guide and how we would like to see it develop/run.

**14. Geelong Canoe Club Strategic Plan**

AB tabled the Geelong Canoe Club's draft Strategic Plan. The Club has asked for comments from Canoeing Victoria

Action: LC & GF to review Geelong Canoe Club Strategic Plan and provide comments.

**15. General Business – Request for discounted membership for asylum seeker**

AB tabled a request from a member for CV to offer a discount membership to an asylum seeker. The Board decided not to offer the discount until a discount/concession policy is developed.

Action: AB to inform member that the request for a discounted membership for an asylum seeker has not been approved.

**16. General Business – AC Nominations Committee and Bylaw**

Action: GF to forward comments on AC Nominations Committee Bylaw to AB.

Action: GF to prepare Rationale for nominating CT to committee. Forward to AB.

Action: CT to forward resume for nomination to AC Nominations Committee to AB.

Action: AB to coordinate submission of nomination to AC Nominations Committee.

**17. General Business – Murray Quad**

Andrea met with the Murray Quad Event Manager from Save the Children. Save the Children have requested use of CV powerboats and drivers for the event. The board approved use of the powerboats by Save the Children if they were not required by Sprint or Marathon.

Action: AB to check use of powerboats for Murray Quad with Joe Alia.

**18. Next Board Meeting**

Tuesday 21 January (if required) - Blackburn

MONDAY 17 February for a meeting with disciplines - Westerfolds

Action: AB to invite disciplines to Board/discipline meeting on 17 February.

**19. Meeting Closed**

The meeting closed at 10.05pm.