

**CANOEING VICTORIA BOARD MEETING
MINUTES
Tuesday 19 November 2011
Gary's House**

1. MEETING OPENED

The meeting opened at 7.40pm

Gary Flanigan – President (GF)
Tony Coventry. – Independent Director (TC) of the chair
Lawrie Chenoweth – Independent Director (LC)
Richard Howard – Independent Director (RH)
Andrea Boothroyd – Executive Officer – Co (AB)
Sharon Swoboda– Executive Officer – Co (SS)
Connie Todaro – Interested Director (CT)
Tom Hirschoff – (TH) Chair (Via Skype)

2. APOLOGIES

3. Minutes of Previous Minutes

Motion: Minutes of the previous meeting accepted. Moved GF Seconded RH

Actions from previous minutes.

Depreciation set in budget did include the depreciation of the paddlepower, but it will be amended to reflect a depreciation over 2 years

Action: Send Board the Annual Report and copy of provisional minutes of AGM.

Action: SS to send Club Forum feedback to all Board members.

4. Presidents Report

No Report

5. Strategic Areas

a) Corporate Governance

i) 2011-12 Administration budget has been approved.

b) Marketing and Communications

Come and Try Nov 2011. 110 people attending the Come and Try. There were many objectives to the day including increasing the profile of Canoeing Victoria, increasing the profile of Westerfolds park, piloting procedures and gathering marketing material.

Lessons learnt from the day included how we could streamline our processes, safety issues that could be improved, pathways that are required for the junior paddlers and an improved way to educate the public on the sport and participation aspects of canoeing.

Come and Try future Strategy

Another Free come and try will be held in February 12, 2012 at westerfolds to implement and trial the changes to the processes, encourage clubs to participation as advocates for their clubs and to offer the junior participation program in March.

Working with Shepparton Canoe club, run a come and try day at Shepparton at the end of February and work with the club to set up their process and pathways to encourage the ongoing participation after the come and try.

Multi discipline Paddler of the year 2012, Explorer Paddler of the year, Murray Marathon CV Club Challenge.

SS presented a concept document on the Multi discipline and explorer paddler of the year to increase participation across all disciplines, provide a promotional focus for newsletters, provide new challenges and pathways for existing members and reiterate the "Paddle for Life" mentality.

Action: SS to continue with the concept developing and action plan and accompanied budget to implement.

Murray Marathon CV Club Challenge. SS re-tabled the proposal for the MM Club challenge that was discussed earlier in the year. With the objective to raise the awareness of Canoeing Victoria and the clubs at the Murray Marathon and to encourage and increase participation in the event from our affiliated clubs.

Action. SS to continue on with the concept and propose the parameters of the award and announce at the Murray Marathon this year at the awards presentation.

SS also asked for any board member or associates who might be at the MM this year to assist in promoting Canoeing Victoria and providing club information or other paddling opportunities.

Discipline come and try days. To under pin all the initiatives above, SS proposed that we run discipline specific come and try days to encourage the members to cross train in other disciplines as well as targeting schools and corporate for the likes of Murray Marathon or Canoe polo, slalom etc.

c) High Performance

Andrea provided an update on NEDP program. 5 paddlers from Sale were selected with a number of them joining the Gippsland Kayak Club.

Program will be run from Carrum due to the geographic location of athletes selected.

A Stakeholder agreement has been drafted and awaiting signature with Peter Garguilo and with Australian Canoeing. Existing program requires a stakeholder agreement is required and currently being drafted and negotiated with AC and Peter.

Accounts will be managed by the CV administration.

d) Competition Development

i) Canoe Polo Update

Helping to identify grants to assist in equipment grants. Interclub competition is working well. Canoe Polo produced a flyer which will be promoted to any public contact.

Canoe Polo is looking at a permanently buoyed course. Nagambie is currently being investigated as well Shepparton.

Westerfolds Park strategic plan also includes facilities for a number of permanent courses.

Action: AB to forward to Board CV's Westerfolds Park's strategic plan

ii) Marathon Update

Working on their diary and helping with the sprint regatta last weekend.

iii) Sprint Update

First sprint regatta was run at Nagambie last weekend. 30 participants which is down on last year, however a number of paddlers had "containered" their boats for the GP being held in WA next week. Positive feedback for the delay, despite the delay's of the day.

Patterson Lakes were awarded their CTC status.

iv) Slalom Update

Slalom ran their Victorian Championships on the weekend and despite the high risk of too much water, the water levels were perfect for racing. Approx 40 paddlers competing in about 100 categories saw good racing. A change of program also worked well with the final race being the Mens K1 final which was a great finish to the program.

Roy Farrance and Kate Slatter were instrumental to the safe and success of the event with great support from other members of the committee including Graham Hobbs.

e) Club Development

ii) Shepparton Canoe Club

SS provided an update on the strategy with Shepparton Canoe club to provide assistance to run a come and try day and maybe a murray marathon come and try at Shepparton in Feb to pilot how CV can provide.

iii) Melbourne Canoe Club

SS attending the Melbourne Canoe Club committee meeting. Many issues were discussed and clarified which reminds CV as a whole that personal contact with the clubs is a must and needs to increase in priority.

iv) Swan Hill Canoe Club

AB reported that 2 members of the swan hill canoe club are currently being upskilled to Level 1 Flatwater Guide qualification under the indigenous program which will enable them to assist on the indigenous program, take groups out on river trips and general provide and increased membership service to their club members.

v) Mildura Canoe Club

AB reported that 5 new members of the Mildura Canoe club have resulted from the Indigenous program being run in the Mildura area.

f) Employment of new staff

Roz Manester has agreed to take on the Service Delivery Administration role and continue on in the club administration position. The membership officer's role has been advertised to the members with 4 responses to date. Interviews will be conducted next week.

6. General Business

AC Agm SS, AB and TC reported on the AC AGM. Affiliation fee model was discussed at length with lively discussion.

RH still to represent the Board on the committee and report back to the Board.

SS announced (because AB committed us !) that Canoeing Victoria will be submitting a team into the Murray Marathon. Multi purpose objective. To develop a coaching program that can be delivered to the wider community such as schools, corporate and personal groups,

Team consists of AB, SS, GF, LC, Sandra Reaburn and partner Glenn, Roz Manester and Mark Swoboda

Next meeting February with financial reports and board report to be circulated in December and January with issues being dealt with via email.

Meeting closed: 10.05pm