

**CANOEING VICTORIA BOARD MEETING**  
**MINUTES**  
**Tuesday 21<sup>st</sup> February 2012**  
**Gary's House**

**1. MEETING OPENED**

The meeting opened at 8.08pm

Gary Flanigan – President (GF)  
Tony Coventry. – Independent Director (TC) of the chair  
Lawrie Chenoweth – Independent Director (LC)  
Andrea Boothroyd – Executive Officer – Co (AB)  
Sharon Swoboda– Executive Officer – Co (SS)  
Connie Todaro – Interested Director (CT)  
Tom Hirschoff – (TH) Chair (Via Skype)

**2. APOLOGIES**

Richard Howard – Independent Director (RH)

**3. Minutes of Previous Minutes**

Motion: Minutes of the previous meeting accepted. Moved GF Seconded TC

**4. Actions from previous minutes.**

Action: AB to forward the Westerfolds Park strategic plan to board members (carried over)  
Action: SS to send Club Forum feedback to all Board members. (Carried over)  
Action: SS to send AGM minutes to board (Carried over)

**5. Presidents Report**

No Report tabled. Bunnings BBQ's going well with approx \$12,000

**6. Strategic Areas**

a) Corporate Governance

i) Constitution.

Action: SS to followup with the Department of Justice to ensure that current constitution is lodged appropriately with the department and that the process for changing the constitution was implemented correctly.

ii) Strategic Forum

agreed date: 28<sup>th</sup> April 2012. Membership options to be discussed and 12 months ahead.

iii) ORC Constitution Change

Board agreed to the constitution change for the ORC to enable a wind down via a special general meeting rather than just an AGM.

iv) Finances

Action: SS to table job reports for March Meeting.

b) Marketing and Communications

i) Murray Quad

Tim Roadley from the Yarrawonga Canoe Club had initiated a Quadathlon event concept. Tim has mapped out the course and has applied to the International Quadathlon Association to get it on the calendar and was successful. SS and AB visited Tim in Yarrawonga and met the Moira Shire Council to discuss the issues of operational issues and advice to implement.

Yarrawonga CC do not have the capacity to manage and implement the event so

Canoeing Victoria has been proposed to be the lead on the event.

Action: SS / AB to engage a event consultant(s) to provide advice on the event and the risks associated before any decisions will be made regarding the event.

Action:

ii) Paddler of the Year

Proposed plan approved by the board. Moved by LC Seconded by TC

Action: SS to progress promotional plan and management.

c) High Performance

Andrea provided an update on NEDP program (not NTID). Athletes performing really well with attendance at the GP's and the local sprint championships (1000 and 500's). PG to provide an update for the next meeting.

Carrum Water Sports ramp. PG has requested that Canoeing Victoria contribute \$500 towards the new ramp that has been installed at the Water Sports Ramp.

Moved LC seconded TC.

Action: Sandra to negotiate with PG best way to present the cheque to the Carrum Rowing Club.

d) Competition Development

i) Canoe Polo Update

AB and MW (Mike Wilson) visited Nagambie to evaluate a Canoe Polo permanent field. Local Council is very supportive of the concept complete with storage. Possibility of a Sprint race and polo competition going on at the same time. Very exciting prospect of the development.

Canoe polo are successfully running the interclub competition with 150 participants with a great look and feel. Host club concept working well.

ii) Marathon Update

Marathon Calendar is out. They are reviewing their risk management processes.

Action: SS to followup with Footscray issues and how they can be addressed in the risk management process.

Request the board to determine a position on inflatable pfd's. Currently under 16 mandatory to wear pfd. Self assessment for new paddlers and incompetent swimmers mandatory wearing PFD's. Sprint does not currently accept inflatable pfd's.

Board Position on Mandatory wearing of PFDs. Any situation where a CV Event has declared mandatory wearing of PFD's it will NOT include inflatable PDF's of any kind.

Action: SS to define an official policy and circulate to all disciplines and staff.

iii) Sprint Update

Vic champs 200's at Essendon (85 entries), Vic Champs 1000 / 500 at Carrum (90 entries). Financial position is still budgeted to make a loss of \$2000 to be covered

by CV. Marathon discipline has been a great support in running the events so a huge thanks from AB for their support.

Vic Schools scheduled for late march at Essendon.

AB suggested that sprint finances still remain separate despite the need for continued support from the marathon committee.

iv) Slalom Update

SS highlighted that Slalom requires support for lobbying Australian Canoeing to get the MOU for the 2013 Nationals and the junior development strategy.

Action: SS to provide the support and involve the board where necessary.

v) Canoeing Victoria First Aid Volunteers.

AB advised the board that the former GWS First aiders are now members of Canoeing Victoria and will be supplied with CV First Aid shirts.

e) Club Development

v) Newstead

Newstead did not affiliate in 2011/12. They may look to affiliate in 2012. Board agreed to offer a once of "pro rata" affiliation fee to take them to Jun 2012.

SS can negotiate directly with newstead.

f) Employment of new staff

SS is meeting with Cameron next week and offering the position of membership services.

7. Community Development.

Grants: ISRP grant is due, now 3 years. Last year \$77,000 this year \$60,000. Proposal is we apply for the likes of \$50,000.

By invitation from SRV to apply for a women in sport grant. Aimed at women on boards, coaches, instructors, administrators etc \$90,000 over 3 years. Board approved applying for grant.

AB provided a verbal update on the indigenous project.

Action: AB to provided a written report to be emailed to the board.

8. **General Business**

Julius Patching award.

SS to organize to nominate a suitable person. .

Meeting closed: 10.50pm