

**CANOEING VICTORIA BOARD MEETING**  
**MINUTES**  
**Tuesday 19<sup>th</sup> October 2010**  
**Gary's House**

**1. MEETING OPENED**

The meeting opened at 7.45pm

Gary Flanigan – President (GF)  
Tom Hirschoff – Chair (TH)  
Connie Todaro – Interested Director (CT)  
Tony Coventry. – Independent Director (TC)  
Lawrie Chenoweth – Independent Director (LC)  
Andrea Boothroyd – Executive Officer – Co (AB)  
Sharon Swoboda– Executive Officer – Co (SS)

**2. APOLOGIES**

Richard Howard – Independent Director (RH)

**3. Minutes of Previous Minutes**

Previous minutes will be circulated and discussed at the next meeting

**4. President's Report**

No Presidents report

**5. Strategic Areas**

a) Training, Education and Safety

SRV Futures Directions grant and Organisational Grant has been applied for today.  
SRV organisational grant will no longer fund core functions and will focus on strategic objectives

b) High Performance

i) Confirmation of Australian Sports Commission funding has not been forthcoming which explains why we have not had a signed contract for the NTID program for this year.

c) Membership Services

i) Membership Review. Discussion regarding on how the membership review should move forward.

Action. SS to provide the board with the project outline for further discussion on how the board and admin move the project forward.

d) Club Development

e) Community Development

f) Non-competitive – Active Paddling Member Development

i) Eildon Challenge.

Motion: Due to limited resources the Challenge is not feasible to run in 2010.

Action: Date for the 2011 challenge to be determined and advertised. Press release to be formulated.

Action: SS develop and distribute to the Board an Events position description to find a visionary, event experienced, marketing person to assist in the likes of the Eildon Challenge and other fundraising events.

g) Competition Development

Outstanding – decision on the Sprint committee.

Action: AB to send GF phone numbers of proposed committee members for GF to make contact and a final decision to be made ASAP.

h) Corporate Governance

i) Affiliation Fees.

SS and AB reported that the teleconference was not successful or useful in any way and that the behaviour of Richard Roach was intolerable and SS and AB hung up the conversation.

SS and AB then spoke to Danielle Woodward (President AC) to discuss the situation and made the point that CV can negotiate with AC but with dire consequences to services to our members.

AC have now responded with a list of requirements to be forwarded to CV.

- SS to respond to AC with the revised budget which will enable the office to open throughout the year.
- CV will continue to pay the fees at the rate of 1/12<sup>th</sup> of \$25,000 (4 of which have been paid).
- CV will not agree to the 2011-12 fees at the AGM and will propose a model of flat fee % of income to ensure that States are not penalised during hardship years and both AC and states benefit when memberships increase.

In the case of a stale mate, CV will suggest or organise a mediator to assist in negotiations.

Action: SS and AB to ensure that the negotiation boundaries be clearly defined.

ii) Strategic Plan

Board were presented with the updated version of the Strategic Plan v 13.

Motion: Board approved in principal version 13 of the Strategic Plan with the junior development strategic objectives.

Moved: GF  
Seconded TC

iii) Strategic Forum management committee

CF agreed to spearhead the forum committee to co-ordinate the feedback required to review the strategic plan for 2012-2015.

iv) Code of Conduct

The Canoeing Victoria Code of Conduct was tabled. This document is a direct extract of the Australian Canoeing Membership Protection with the addition of the Victorian State government requirements.

Motion: The CV Code of Conduct was approved.

Moved: CT

Seconded. GF

v) Board Induction pack

The Board induction pack was presented to CT, LC and TC. Board induction pack includes financial, constitution, board reports, meeting minutes, contact information and board/staff structure.

j) Market and Communication  
No Report

GF tabled suggestion of a bi-monthly speaker style events as a fundraiser / community event.

SS suggested to re-investigate an annual dinner dance as a canoeing community gathering

Both ideas will be further discussed at the next meeting.

k) Representation  
No Report

l) Advocacy  
No Report

**6. General Business**

**7. Meeting Closed: 9.50 pm.**

**8. Next Board Meeting**

Next Board Meeting 16<sup>th</sup> November 2010