

**CANOEING VICTORIA BOARD MEETING
MINUTES
Tuesday 16th November 2010
Gary's House**

1. MEETING OPENED

The meeting opened at 7.45pm

Gary Flanigan – President (GF)
Tom Hirschoff – Chair (TH)
Connie Todaro – Interested Director (CT)
Tony Coventry. – Independent Director (TC)
Lawrie Chenoweth – Independent Director (LC)
Andrea Boothroyd – Executive Officer – Co (AB)
Sharon Swoboda– Executive Officer – Co (SS)

2. APOLOGIES

Richard Howard – Independent Director (RH)

3. Minutes of Previous Minutes

Motion. Minutes of the previous meeting be accepted.
Moved. GF seconded TC

4. President's Report

No Presidents report.

5. Strategic Areas

a) Training, Education and Safety

Whitewater Stadium:

Proposal An existing board member or a new board member is entrusted with driving this project. It needs to be a priority on the agenda at each meeting with a sub committee to work through the plan, liaison with other sports, SRV and other key organisation.

Moved TC
Seconded LC

Action. RH and GF to spearhead the new committee to drive the whitewater stadium development.

b) High Performance

Proposal. Employ Craig Picket to take on the administration and mentoring role to complete the coaching project to support coaches that are in the process of becoming qualified.

Funding will be from the remainder SRV Coaching project and will report to Andrea.

Moved. LC and GF

Action. AB to initiate.

c) Membership Services

Compulsory Membership.

Question regarding whether all members of affiliated clubs should be members of Canoeing Victoria.

The Board re-stated that there is an expectation that all members of clubs are to be members of Canoeing Victoria.

The issue of other paddling disciplines such as outriggers and dragon boating membership or other multisport facilities (such as cycling etc) will be reviewed under the membership review.

Action. SS to followup with AC / insurance policy as to the implications of members of clubs not being members of Australian Canoeing.

Action. SS/AB to followup with clubs to determine the numbers and situations that exist in the clubs and the expectations.

Membership Review

Proposal: Sub Committee to be formed to direct, discuss, seek feedback and financially model what the implications are of any proposed models.

LC to Head up the committee with Financial support from RH.

d) Club Development

e) Community Development

Eildon Challenge

Motion: Proposal that SS will act as event manager for the Eildon challenge with the assistance of a sub committee from the board and will record the number of hours to run the event and will be recompensed from the profit of the event with a 50% share of the profit should it turn a profit.

Moved RH Seconded CT

TC, GF, TH will form the sub-committee to assist in the event.

f) Non-competitive – Active Paddling Member Development

Cultural awareness training / BBQ on Tuesday 21st December at Westerfolds.

Action. AB to email all board members as reminder.

Indigenous Heritage Grant – Yarra River.

Board was very supportive of the grant and support the continuation of this direction.

g) Competition Development

Sprint Committee handover.

New sprint committee cancelled the Nagambie regatta, but the CV Board decided to step in to ensure the race is run and run by the CV office paid for by the Sprint committee / profits from the Nagambie race.

Motion: AB continues to run the sprint committee including managing the budget, run regatta's and complete the diary and manage the handovers until such time that the board is satisfied that the new committee is in a strong position to take over the discipline completely.

Moved. GF Seconded LC

Action: GF to speak to George to discuss the decision.
 Action: SS to send newsletter to all members regarding the nagambie race.

Sprint VIS Trailer ownership

AB tabled an emailed letter from Glenn Singleton to Peter Foster Mercantile Rowing Club explaining his take on the trailer ownership issues.

Based on the fact that the funding to purchase the trailer was from VIS funding which as based on an agreement between Canoeing Victoria and VIS and that Canoeing Victoria has been paying the registration and maintenance for the trailer for the last 5 years and that the VIN is registered in Canoeing Victoria's name, the Board has determined that the trailer is a Canoeing Victoria asset.

Canoe Polo Equipment purchase.

Motion. Purchase of extraordinary budget expenditure of \$2000 is approved.
 Moved. GF Seconded CT.

h) Corporate Governance

2011 Board Timetable.

Proposed dates where tabled under the Board meeting.

Date	Month	Purpose	Location
15	Feb	Board Meeting	Gary's House
15	Mar	Discipline Meeting	Gary's House
19	Apr	Board Meeting	Gary's House
17	May	Board Meeting	Westerfolds
21	May	Strategic Forum – Clubs delegates / Discipline	Westerfolds
21	June	Board Meeting	Gary's House
19	July	Board Meeting – Open Board meeting	Westerfolds
16	Aug	Board Meeting	Gary's House
20	Sept	Board Meeting	Gary's House
15	Oct	CV AGM and Strategic Forum	Westerfolds
18	Oct	Board Meeting	Gary's House
1	Nov	Proposed AC AGM	Westerfolds
15	Nov	Discipline Meeting	Gary's House
13	Dec	Board Meeting	Gary's House

Independent Board Members

Proposed Board member job descriptions were tabled in the Board meeting.

Action: GF to approach Ron Burke
 Action: Web site advertising
 Action: AB to followup University Networks
 Action: TH to followup other contacts
 Action: SS to followup with Board recruitments.

Strategic Forum

Initial contact with clubs will need to occur prior to Feb in preparation to the strategic forum in May.

CT to discuss with SS how to communicate and what to clubs.

i) Marketing and Communication

Dinner dance
Monthly speaker

Carried over to the next meeting.

j) Representation

No Report

k) Advocacy

No Report

6. General Business

Working with children. Requested that all helpers at events please organise paperwork.

7. Meeting Closed: 10.55pm.

8. Next Board Meeting

Next Board Meeting 14th December 2010