

**CANOEING VICTORIA BOARD MEETING**  
**MINUTES**  
**Tuesday 21<sup>st</sup> July 2009**  
**Gary's House**

**1. MEETING OPENED**

The meeting opened at 7.50

Gary Flanigan – President (GF)  
Tom Hirschoff – Chair (TH)  
Richard Howard – Independent Director (RH)  
Andrew Coutts – Independent Director (ARC)  
Sharon Swoboda– Executive Officer – Co (SS)  
Andrea Boothroyd – Executive Officer – Co (AB)

**2. APOLOGIES**

Geoff Hindle - Interested Director (GH )

**3. MINUTES OF THE PREVIOUS MEETING**

Motion: "That the minutes of the previous meeting be accepted"  
Moved: GH Seconded ARC

**4. Business Arising**

AB requested that the language used when discussion the finances be modified.

**5. PRESIDENT'S REPORT:**

No report

**6. FINANCIALS**

June Financials were tabled.

Major variances included the Australian Canoeing GST component (\$14000), income from Coaching courses (reinvested into the Coaching project), Telephone bill (due to dispute with Telstra).

Discussion regarding the role of AC in the future and where will the coaching be driven by.

Suggested that enter journal unrepresented cheques to Trade creditors (unrepresented cheques – 2-1201 on 30/6/09 and then reverse as the 1/7/09.

Motion: \$4000 to be distributed a salary bonus to Co-Executive officers (inclusive of Superannuation) and \$1000 to be distributed to staff (inclusive of Superannuation).  
Moved: RH, Seconded: GH

Motion: 40% of invoiced Discipline support fees to be reimbursed to all Disciplines.  
Moved: RH ,Seconded GH

**Accounts Receivables:**

Canoe Polo – check that the \$1628 for the Canoe Ramp is in as an expense in Polo Accounts.

Follow up with Mark Murray re outstanding \$75.00

**Sprint**

Outstanding invoice from Nagambie has not been accounted for in presented accounts.

Check whether the catering company at Nagambie and whether this is still exclusive.

### **Wildwater**

Wildwater Accounts were presented.

### **Budget 2009/2010**

Budget was tabled.

Review the interest calculations to reflect a lower interest rate and the peaks appropriately.

Further discussion with RH and EO's regarding management of Project Capital purchases.

Motion: Budget accepted with the alterations of – interest reduced by \$500 and expenses increased by \$500 for Asset register.

### **Credit Cards**

Discussion regarding re addressing the credit card usage. Currently Gary's card is being used and is causing accounting problems for the Flanigans.

Motion – Cheapest credit card (ie no fees) and organize balance to be paid automatically direct debit. SR to talk to RH regarding how to manage the accounts with the credit card. EO's have the authority to organize and report back to the board.

Moved RH ,Seconded TH

Action: SR to followup with all the discipline financial reports for the auditor.

## **7. General Business**

**Slalom MOU.** As soon as the MOU is available Gary will be signing the document.

**ASC Meeting.** Andrea reported on a very positive meeting with Elissa Morley.

Sprint positions have been advertised. Clubs can apply to become an Accredited Club Training Centres at any time, however, this will align in the future with the club affiliation Andrea provided an update on the Mildura (Sunraysia) Academy of Sport.

### **Gippsland Waters Canoe Club Proposal**

Gippsland Waters is struggling to have the club continue and have requested that they amalgamate with a local Triathlon club and whether the Tri club could affiliate with CV (assessed on the number of Canoeing Victoria members - not the number of Tri Club members).

Motion: Triathlon Club application for affiliation will be accepted.

Moved ARC ,Seconded GH

Staff Wages

Staff Wages approved as per the budget and the previously agreed proposal.

Moved GH ,Seconded RH

ARC – Facebook is working really well. Victorian Marathon, Australian Marathon, Australian Marathon team and Sprint.

## **8. NEXT MEETING**

Meeting Closed: 10.25pm , Next Meeting: 18<sup>th</sup> August 2009.