

**CANOEING VICTORIA BOARD MEETING**  
**MINUTES**  
**Tuesday 16<sup>th</sup> February 2010**  
**Gary's House**

**1. MEETING OPENED**

The meeting opened at 8pm

Gary Flanigan – President (GF)  
Tom Hirschoff – Chair (TH)  
Tony Coventry. – Independent Director (TC)  
Andrew Coutts – Independent Director (AC)  
Sharon Swoboda– Executive Officer – Co (SS)  
Andrea Boothroyd – Executive Officer – Co (AB)

**2. APOLOGIES**

Richard Howard – Independent Director (RH)

**3. Minutes of Previous Minutes**

**Motion:** “That the minutes of the previous meeting be accepted”  
Moved: TC Seconded GF

**4. Action items from previous meeting**

**5. President's Report**

Presidents report was tabled and accepted with minor amendments from the Executive Officers.

**Action:** EO's to forward suggested amendments to Gary and re-circulated.

**6. Strategic Areas**

a) Training, Education and Safety  
Refer Board Report

b) High Performance  
Refer Board Report

ARC provided an update with current negotiations with Parks Victoria / Water Sports Centre at Carrum.

**Motion:** The Board endorses ARC to continue negotiations with Parks Victoria to develop access and facilities at the water sports centre at Carrum.  
Moved GF Seconded TC.

**Action:** TH to followup where information is being sourced regarding Victoria NTID announcements.

**Action:** ARC to take on the contact from Andrea with ASC (Elissa Morley) regarding the ome of the NTID program.

**Action:** AB to pass on relevant details for ASC contact.

SS discussed briefly the meeting with Rod at The Boat Shed. SS will provide more detail about potential opportunities with The Boat Shed and the adjoining yacht clubs.

ARC discussed the options of partnering with yacht clubs. Suggested that the EO's and ARC meet with **Ross Kilbourne (CEO Yachting Victoria)** and **Steve Bond** to discuss possible options. Suggestion that Albert Park could be used as a pilot project.

c) Membership Services

**Proposal:** Membership review timetable moved out to new financial year.

Board agrees to moving out the membership review timetable. TH reminded the Board that a Discipline meeting is being held in May and would be a good opportunity to discuss with disciplines.

**Proposal:** Membership and club affiliation fees defined at next meeting.

**Action:** SS to add to the March Agenda and forward relevant information for discussion at the next meeting.

d) Club Development  
Refer Board Report

e) Community Development

AB provided additional background information for the proposed Motion. Partnerships will include but not limited with Swan Hill City Council, Swan Hill Canoe Club, Mildura Canoe Club, Robinvale Indigenous group.

**Motion:** "That the application for the 2010-2011 Department of Health and Ageing, Indigenous Sport and Recreation Program grant be approved by the Canoeing Victoria Board and that Gary Flanigan, President, and Andrea Boothroyd, Co-Executive Officer be authorised to lodge the submission on behalf of Canoeing Victoria".

Moved: TC, seconded ARC.

**Action:** AB to send GF the grant agreement.

f) Non-competitive – Active Paddling Member Development  
Refer Board Report

g) Competition Development

**Motion:** "That the current management structure for the Sprint discipline continue until June 2010".

Moved GF Seconded ARC

**Motion:** "That the management structure for the Sprint discipline be reviewed in June 2010 in line.

Moved GF seconded TC

**Motion:** "That Canoeing Victoria will support the Outlaw Paddling Organisation by promoting the events on the Canoeing Victoria Calendar and by providing a link to the Outlaw Web site via an Outlaw logo for the remainder of the calendared events to which afterwards a review will be undertaken and mutual benefits agreed before moving forward."

Moved ARC Seconded TC

h) Corporate Governance

**Motion:** "That the Board agree to insure the office equipment for \$10,000 fire and perils and \$5,000 general property at a cost of approximately \$220 per month".  
Motion Denied.

Motion: That the office equipment remains uninsured and that we investigate alternative insurance.

Moved TC Seconded ARC.

i) Market and Communication

**Motion:** Marketing expenditure be postponed until the financial forecast is reviewed in May.  
Moved TC seconded ARC

j) Representation  
National Marine Safety Committee forum

TC reported on attending the forum in December. Committee is preparing Australian Standards which is designed for third parties who are hiring out water craft and ensuring that adequate safety briefings are conducted for all users of the water craft.

**Action:** TC to draft a document that would cover CV lending / hiring out CV equipment to third parties (whether based on lending to clubs, disciplines, schools or the general public

k) Advocacy

7. **General Business**

**Feedback from previous meeting.**

AB reported from the disciplines who agreed was it was a great idea in principle but should be shorter than 2 hours. Suggested that the disciplines provide a 1 page bullet point and ask for a 5 min presentation, and followup with question time and provide a light supper for open discussion afterwards. SS feedback was that it would be better that the disciplines stay for the duration of the meeting (meeting too long etc) to gain benefit of other discipline activities and issues.

**Action:** SS to redevelop agenda and structure

**Whitewater Stadium**

**Action.** SS to set up meeting between Max and ARC to educate ARC on the status and objectives of the proposal.

**Julius Patching Award.**

Nominations are still open but close shortly.

**Action:** Board to think about and promote any suitable nomination.

**Action:** EO's to ensure disciplines have the nomination forms.

**Telstra Awards.**

Reminder that personnel who work for Telstra can apply for grants.

**Action:** SS/ AB Investigate grant and add to grants page on web site.

8. **Meeting Closed: 9.55pm**

9. **Next Board Meeting**

16<sup>th</sup> March 2010