

CANOEING VICTORIA BOARD MEETING
MINUTES
Tuesday 9th June 2010
Gary's House

1. MEETING OPENED

The meeting opened at 8.10pm

Gary Flanigan – President (GF)
Tom Hirschoff – Chair (TH)
Richard Howard – Independent Director (RH)
Andrea Boothroyd – Executive Officer – Co (AB)
Sharon Swoboda – Executive Officer – Co (SS)

2. APOLOGIES

Tony Coventry. – Independent Director (TC)

3. Minutes of Previous Minutes

Motion: "That the minutes of the previous meeting be accepted"
Moved: RH Seconded GF

4. Action items from previous meeting

5. President's Report

No Presidents report.

6. Strategic Areas

a) Financial

Financial Statements for Year to Date and current month were tabled.

Comments:

Purchase of MYOB last year should be included in the asset register.

Current forecast of \$4000 is an overestimate as it doesn't include outstanding wages.

MYOB needs to be upgraded to version 19.

Action: AB to review the Yarra Bend Canoe Ramp funding agreement and the ledger information to match the agreement.

Discipline Support Fees

Motion: No Discipline support fees will be apportioned this year.
Moved TH Seconded RH

Motion: Audit Fees, Insurance fees and an Office support fee will be apportioned to each of the disciplines: Audit Fees (currently \$5000): 40% CV Office, 15% Marathon, polo, 10% Slalom, sprint, 5% Touring. Insurance fees: AB and SS to review the asset register to apportion the insurance costs.
Moved GF Seconded RH

Audit Fees:

Action: RH to work on preparing the accounts for auditor to reduce the risk of "Significant irregularities" being discovered by the Auditor's procedures.

Budget 2010-2011

2010-2011 was tabled.

Motion: 2010-2011 budget was accepted with the decrease of interest from \$1500 to \$1000 resulting in a projected profit of \$500.
Moved GH Seconded TH

AGM Date

9th October is confirmed as the 2010 AGM.

Action: Agenda and notification to clubs to be sent out.

7. General Business

Laurie Chenoweth has expressed an interested in joining the board. Action: TH to approach and report back to the board.

Bass Coast Canoe Club: Have AGM on Tues: 15th June and may not wish to affiliate due to the "high administration burden".

Action: TC to be approached to attend the AGM and see how CV can assist.

Ramp Launch

Justin Madden is the going to launch the new ramp at Essendon Canoe Club (Thursday 18th June at 11am). Action: A Board member has been requested to attend the opening.

AB updated the Board about a possible Parks Review on River Ramp usage.

NTID Program

AB updated the Board that the NTID program is an Exclusive program for elite sprint athletes – not an inclusive program for other potential athletes or marathon paddlers.

8. Meeting Closed: 10.30pm

9. Next Board Meeting

Next Board Meeting 20th July 2010